

### **Sec. 1. PROCEDURES FOR SCHOOL VISITORS**

Notices shall be posted at each UT Tyler University Academy campus requiring all visitors to first report to the campus administrative office. This policy shall apply to parents, board members, volunteers, social service workers, invited speakers, maintenance and repair persons not employed by UT Tyler University Academy, vendors, representatives of the news media, former students, and any other campus visitors.

A visit by visitors to individual classrooms during instructional time requires prior approval of both the campus Principal and teacher whose class is to be visited. Such visits may not be approved or may be terminated where their duration or frequency interferes with the delivery of instruction or in any other way disrupts the educational environment.

UT Tyler University Academy or the Principal may:

1. Require a visitor requesting entry onto a campus to show a driver's license or other form of identification issued by a governmental entity displaying the visitor's photograph.
2. Establish an electronic or paper database for storing campus visitor information. Information stored in the campus databases may be used only for purposes of UT Tyler University Academy security, and may not be sold or otherwise disseminated to third parties.
3. Verify whether the visitor is a registered sex offender as identified in the computerized central database maintained by the Department of Public Safety, or in any other database accessible by UT Tyler University Academy.

The Superintendent or designee, in conjunction with campus administrators, shall develop and implement procedures addressing campus visitors identified as registered sex offenders. These procedures shall include but are not limited to provisions dealing with:

1. Parental rights to visit;
2. Escorts by UT Tyler University Academy personnel;
3. Access to common areas of the campus;
4. Access to classrooms;
5. Drop off and release of students; and
6. Eligibility to serve as volunteers.

### **Sec. 2. NOTICE OF ENTRY BY REGISTERED SEX OFFENDERS**

A registered sex offender who enters UT Tyler University Academy premises (meaning a building or portion of a building and the grounds on which the building is located, including any public or private driveway, street, sidewalk or walkway, parking lot, or parking garage on the grounds) during standard operating hours of the school shall immediately notify the administrative office of the school of the person's presence on the premises of the school and the person's registration

status. The office may provide a chaperone to accompany the person while the person is on the premises of the school.

These requirements do not apply to:

1. A student enrolled in UT Tyler University Academy;
2. A student from another school participating in an event at UT Tyler University Academy;  
or
3. A person who has entered into a written agreement with UT Tyler University Academy that exempts the person from these requirements.

### **Sec. 3. VISITOR CONDUCT**

UT Tyler University Academy invites and welcomes parents and other members of the public to its schools. UT Tyler University Academy is committed to treating parents and other community members with respect and expects the same in return. To that end, UT Tyler University Academy must keep schools and administrative offices free from disruptions and prevent unauthorized persons from entering the schools and school grounds.

Accordingly, this policy promotes mutual respect, civility, and orderly conduct among UT Tyler University Academy employees, parents, students, volunteers and the public. UT Tyler University Academy seeks to maintain to the extent possible and reasonable, a safe, harassment-free workplace for students and staff. In the interest of presenting teachers and other employees as positive role models, UT Tyler University Academy encourages positive communication and discourages volatile, hostile, or aggressive actions. UT Tyler University Academy seeks and encourages patrons to cooperate with this endeavor.

UT Tyler University Academy recognizes the importance of employees, students, and parents engaging, collaborating, and sharing in digital environments. Accordingly, the use of technology on UT Tyler University Academy property and at school-sponsored events shall be appropriate, not disruptive to the educational environment, and not detrimental to the safety of employees and students. It must also be in compliance with other applicable UT Tyler University Academy policies.

An individual engaging in disruptive behavior shall be required to leave UT Tyler University Academy property. Any individual who disrupts or threatens to disrupt school or office operations, threatens the health and safety of students or staff, willfully causes property damage, uses loud and/or offensive language that could provoke a violent reaction, or who has otherwise established a pattern of unauthorized entry on UT Tyler University Academy property shall be directed to leave and potentially banned from UT Tyler University Academy property by the Principal or other administrator. In situations involving lesser infractions or where remediation is viable, a warning will be provided, either verbal or in writing, prior to the filing of trespass and issuance of a formal ban.

Should a parent/guardian or visitor fail to heed the direction issued in the warning, a ban or other restrictions designed to deter the conduct will follow. In certain circumstances, a criminal trespass warning may also be issued or law enforcement contacted.

**Sec. 4. ACCESS TO STUDENTS BY MILITARY RECRUITERS**

To the extent UT Tyler University Academy receives assistance under the ESEA, UT Tyler University Academy shall provide military recruiters the same access to secondary students as is generally provided to institutions of higher education or to prospective employers of those students. *20 U.S.C. § 7908(a)(3)*.

Except as allowed under Education Code § 29.9015(d) or (e), UT Tyler University Academy shall each year provide students in grades 10 through 12 an opportunity to take the Armed Services Vocational Aptitude Batter test and consult with a military recruiter. *Education Code § 29.9015(a)*.