



Board Meeting Minutes  
May 22, 2025  
Ornelas Activity Center, 3402 Old Omen Rd, Tyler, TX 75707

**ATTENDING:**

Voting Members:

Alan Buckland  
Dr. Gina Doepker

Dr. Michael Odell  
Dr. Dominick Fazarro (via zoom)

Non-voting attendees:

Heather Bailey  
Sammi Broussard  
Christian Chesnut

Dr. Aimee Dennis  
Amanda Kaiser  
Dr. Jaclyn Pedersen

Dr. Jo Ann Simmons  
Participants via Zoom link.

**Board Meeting**

1. Call to Order  
Dr. Odell called the UT Tyler University Academy board meeting to order at 12:02 p.m. on Thursday, May 22, 2025, confirming that a quorum was present.
2. Pledge  
The Pledge of Allegiance to the American Flag was said, followed by the Pledge of Allegiance to the Texas Flag.

**Public Comment**

3. Open for Public Comment
  - a. No one registered for public comment.

**ACTION ITEMS**

4. Consent Agenda
  - a. Approve Previous Minutes, [Thursday, April 24, 2025](#).
  - b. Mr. Buckland moved to approve the minutes as presented. Dr. Doepker seconded the motion, and it passed unanimously.
5. Request Approval of [Attendance Waiver for Tyler Campus for 1/9/2025](#)

Initial  
ES

7/22/2025

6. Request Approval of [Attendance Waiver for Longview Campus for 1/9/2025 and 2/3/2025](#)
  - a. Dr. Simmons explained that the waiver requests were for days with unusually low attendance due to sickness or bad weather.
  - b. Dr. Doecker moved to approve both waivers for Tyler and Longview Campuses, and Dr. Fazarro seconded the motion. The motion passed unanimously.
7. Request Approval for [Approval of 2024-2025 Budget Amendments Including Expenditures of TIA Funds](#)
  - a. Ms. Chesnut presented the information.
  - b. Dr. Fazarro moved to approve the budget amendments as presented, and Mr. Buckland seconded the motion. The motion passed unanimously.
8. Request Approval for [District Improvement Plan Goals](#)
  - a. Dr. Simmons presented the goals as outlined in the document.
  - b. Dr. Doecker moved to approve the District Improvement Plan Goals, and Mr. Buckland seconded the motion. The motion passed unanimously.

## INFORMATIONAL ITEMS

9. Financial Updates:
  - a. Ms. Chesnut presented the [2024-2025 Budget Report](#) where \$8.1 million was received as revenue in the general fund and \$8.7 million was expensed. In the activity fund, \$60,000 was received and \$29,000 expensed.
10. Superintendent Report
  - a. [District Enrollment and Attendance](#)- Dr. Simmons presented the current district enrollment and attendance percentages and discussed anticipated enrollment numbers by the fall of 2025.
  - b. Intent to Apply:
    - i. [FY 26 ESSA Consolidated Grants \(Title I, Part A; Title II, Part A; Title III, Part A; Title IV, Part A\)](#)
    - ii. [FY 26 IDEA-B](#)  
Dr. Simmons explained that UA is required to report that we are applying for each grant, but that board approval is not required. We have applied for and received each of these grants in the past.
  - c. Campus Updates:
    - i. Longview- Field day today.
    - ii. Palestine- Senior banquet today.
    - iii. Tyler—A day was added to the end-of-year calendar due to a power outage, specifically on the Tyler campus.
    - iv. Dr. Simmons congratulated Dr. Pedersen and the curriculum team for their work in hiring qualified individuals for all open positions, with only two positions left to fill for the 2025-2026 school year.

- d. Administrative Updates:
    - i. Recruitment 2025-2026- Information was discussed during District Enrollment and Attendance.
    - ii. Lab School Updates- Dr. Odell stated that students on all three campuses participated in the NASA data collection.
    - iii. Facilities- Awnings in Longview, summer cleaning on each campus. Palestine will use four classrooms in Mathis Hall for the 2025-2026 school year, and Tyler is renovating the small gym in UA5 into an art room.
  - e. Board Elections Appointments
    - i. Palestine Parent Election: Term Ending for Mr. Alan Buckland.
      - 1. Mr. Buckland was the only nominee to fill the position.
    - ii. College of Education and Psychology Appointment: Term Ending, Dr. Gina Doepker.
      - 1. Dr. Doepker was reappointed to the position.
  - f. Looking Forward - Swearing in New Board Members; FY 26 Budget Adoption; Campus and District Improvement Plans; Budget Amendments; Financial Updates; School Safety and Security Committee Update; 2025-2026 Student Code of Conduct; 2025-2026 Student Handbook; 2025-2026 Faculty/Staff Handbook
11. Adjournment: The meeting was adjourned at 12:27 with a motion from Dr. Doepker seconded by Mr. Buckland. The motion passed unanimously.

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Certified Delivery Events	Status	Timestamp
Carbon Copy Events	Status	Timestamp
Witness Events	Signature	Timestamp
Notary Events	Signature	Timestamp
Envelope Summary Events	Status	Timestamps
Envelope Sent	Hashed/Encrypted	7/22/2025 5:32:48 PM
Certified Delivered	Security Checked	7/22/2025 5:42:51 PM
Signing Complete	Security Checked	7/22/2025 5:44:59 PM
Completed	Security Checked	7/22/2025 5:44:59 PM
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