



Board Meeting Minutes

August 15, 2024

Ornelas Activity Center, 3402 Old Omen Rd, Tyler, TX 75707

The meeting was also available via Zoom

ATTENDING:

Voting Members:

Alan Buckland

Dr. Gina Doepker

Dr. Joanna Neel

Dr. Yanira Oliveras

Eric Semlear, Board President

Non-Voting:

Heather Bailey

Sammi Broussard

Christian Chesnut

Dr. Aimee Dennis

Nikki Hart

Amanda Kaiser

Dr. Jaclyn Pedersen

Dr. Jo Ann Simmons

Tammy Humes

Brandon Bretl

Participants via Zoom

BOARD MEETING

1. Call to Order

The UT Tyler University Academy Board Meeting was called to order by Mr. Semlear, at 12:06 p.m. on Thursday, August 15, 2024, confirming the presence of a quorum.

2. Pledge

The Pledge of Allegiance to the American Flag was said, followed by the Pledge of Allegiance to the Texas Flag.

PUBLIC COMMENT

3. Public Comment

No one registered for public comment.

ACTION ITEMS

4. Consent Agenda

- a. Approve Previous Minutes, Thursday, July 18, 2024.

Initial
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- b. Mr. Semlear noted two changes: 1) on page 4, Pedersen was misspelled and 2) on page 4, specify that the LUC is hosting UTTUA high school classes.
 - c. Dr. Oliveras moved to approve the minutes with the corrections noted and Dr. Doepker seconded the motion. The motion passed unanimously.
5. Request Approval of [PG 3.102 Prohibited Discrimination, Harassment, and Retaliation](#)
 - a. Dr. Dennis reported that the updated policy included policy number updates, copyright updates, adding hair texture under student grooming, removing some duplicate information, adding definitions of Title IX, added the name and contact information for the UT Tyler Title IX Coordinator, and updated the policy to reflect UT Tyler's HOP.
 - b. Dr. Neel moved to approve PG 3.102 as presented and Mr. Buckland seconded the motion. The motion passed unanimously.
6. Request Approval of [2024-2025 District Food Service Wellness Plan](#)
 - a. Ms. Kaiser noted that the only changes were updates to the year. The plan remained the same otherwise.
 - b. Dr. Doepker moved to approve the 2024-2025 District Food Service Wellness Plan and Dr. Oliveras seconded the motion. The motion passed unanimously.
7. Request Approval of [Title I, Part C- Migrant Program Action Plan](#)
 - a. Ms. Hart presented that there were no significant changes from previous years or changes recommended by Region 7, and UTTUA does not currently have any students classifying as migrants.
 - b. Dr. Oliveras moved to approve Title I Part C- Migrant Program Action Plan and Dr. Neel seconded the motion. The motion passed unanimously.
8. Request Approval of [2023-2024 Budget Amendment](#)
 - a. Ms. Chesnut presented the requested amendments as noted in the budget attachment, moving expenses to reflect the correct function.
 - b. Dr. Neel moved to approve the 2023-2024 Budget Amendment and Mr. Buckland seconded the motion. The motion passed unanimously.
9. Request Adoption of the [2024-2025 Budget](#)
 - a. Ms. Chesnut presented the proposed 2024-2025 Budget, reflecting a positive balance. She explained line items that changed from the 2023-2024 budget in comparison to the 2024-2025 budget.
 - b. Dr. Oliveras moved to adopt the 2024-2025 Budget and Dr. Neel seconded the motion. The motion passed unanimously.

INFORMATIONAL ITEMS

10. Financial Updates:
 - a. [2023-2024 Budget Report](#)

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- i. Ms. Chesnut reviewed the 2023-2024 Budget, noting \$9.4 million in revenue and \$10.7 million expensed for the General Fund. The Activity Fund had \$173,927 in revenue and \$173,074 expensed. She noted that the action item budget amendment approval would resolve the few line items that are upside down.

11. 2023-2024 STAAR Accountability Ratings

- a. A temporary injunction was issued, blocking the TEA from releasing this year's accountability ratings.

12. Annual Board Training

- a. Dr. Dennis will be sending links for training. All training needs to be completed by December 31, 2024. Please send certificates of completion to Dr. Dennis.
 - i. Board Members- 6 hours required
 - ii. Superintendent- 15 hours required
 - iii. Executive Directors of Curriculum and Operations- 15 hours required
 - iv. Directors- 5 hours required
 - v. Finance Manager- 15 hours required

13. Superintendent Report

- a. [Enrollment Projections for 2024-2025](#)
 - i. The current enrollment looks to be the highest ever for each campus.
 - ii. Dr. Simmons once again thanked the directors and their campus admins for working hard on our 95% capacity goal.
- b. Administrative Updates
 - i. Personnel- A Longview first grade position remains to be filled.
 - ii. Facilities:
 - 1. Palestine: the new awnings are in, the playground fence has been expanded, and the parking lot is due to be completed by Labor Day.
 - 2. Longview: the new modules are set to arrive in one week. The long student holiday weekend of October 10-15 is set as 'move-in' day.
 - 3. Tyler campus has working gates.
- c. Looking Forward- September 12 Board Meeting, Governance Reporting, Title III Annual Report and ESL Waiver (if applicable)

14. Adjournment: Dr. Doepker moved to adjourn the meeting and Dr. Oliveras seconded the motion. The vote was unanimous. The meeting adjourned at 1:14 pm.